

W. 5. e.

AGENDA COVER MEMO

DATE: July 12, 2006

TO: Lane County Board of Commissioners

DEPT.: Board of Commissioners

PRESENTED BY: Members of the S.A.V.E. Committee

AGENDA ITEM TITLE: /In the Matter of recognizing Peder Allison, LMD a SAVE award of 4 hours of TM and John McCune, MS Facilities, a SAVE award of 4 hours of TM

I. MOTION

N/A

II. ISSUE OR PROBLEM

S.A.V.E. stands for *Suggestions Are Valuable to Employees*. The County has determined that employee creative ideas should be recognized and rewarded. The SAVE Committee, in conjunction with the Board of Commissioners, County Administrator and all department directors was formed to carry out that task.

III. DISCUSSION

A. Background

The S.A.V.E. Committee is composed of five voting members and five alternates: two from management and three from non-management employees. Their alternates are pulled from the same group.

The S.A.V.E Committee consists of the following members:

Faye Stewart, *Board of County Commissioners*
Peter Sorenson, *Board of County Commissioners/alternate*

Lori Green, *Land Management/representing AFSCME*
Janice Larkin, *MS Finance/alternate*
Kevin Brown, *Public Works representing Admin/Professional*
Deanna Makin, *Public Works/alternate*

Chuck Forester, *Lane Workforce Partnership, representing Department directors*
Lisa Smith, *Youth Services/alternate*

Steve Davis, *Lane County Sheriff/representing non-represented staff*
Marc Swindling, *Youth Services/alternate*

Christine McCoy, *Staff*

Proposals submitted by employees are reviewed by the S.A.V.E. Committee according to the standards set forth in Lane Manuel 2.455 (2). Each suggestion is submitted for department approval. If department director agrees to go forth, the S.A.V.E. Committee evaluates each proposal according to criteria developed by the committee referencing the Lane Manual guidelines.

B. Analysis

The S.A.V.E. Committee reviewed proposals submitted by Peder Allison and John McCune. Both proposals are worthy of an award. The Committee has awarded 4 hours of TM to Peder Allison and 4 hours of TM to John McCune.

Peder Allison's proposal suggested disposing (selling) of existing survey instruments not in use on eBay or donating the unusable equipment to a survey program at a local college. Peder's suggestion caused the office of Surveyors to create more storage room, donate one of the older more sophisticated optical instruments and did receive a bid offer from a vendor for \$2,000.00 for the remainder of the equipment.

John McCune's proposal suggested participating in EWEB's energy Saving and Rebate program. This program called for changing out all T-12 Florescent lamps to T-8 lamps. By using this program, Facilities upgraded most of PSB and a major portion of the courthouse lighting to more efficient, less energy consuming fixtures. Whenever possible, Facilities Maintenance now uses the program in all lighting upgrades. The estimated future energy cost saving is \$1,319.00 per year. John also gathered the necessary information for 2005 and submitted it for reimbursement. The total rebate in 2005 was \$6,130.00.

C. Alternatives/Options

N/A

D. Recommendations

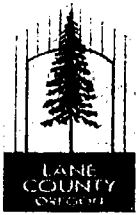
It is recommended that the Board recognize the awards for Peder Allison and John McCune.

IV. IMPLEMENTATION/FOLLOW-UP

Staff will work with Human Resources to implement the awards.

V. ATTACHMENTS

1. Peder Allison's proposal
2. John McCune's proposal



S.A.V.E. PROPOSAL FORM

DEC 19 2005

Name PEDER ALLISON
 Department SURVEYORS
 Section LMD
 Work Address PSB
 Email Address peder.allison@cc.kne.or.us
 Work Phone 502-3986
 Position/Title ENR TECH II
 Signature Peder Allison

READ CAREFULLY: The evaluator(s) of your proposal may better understand your proposal by discussing it with you; they must know who you are in order to contact you.

The following suggestion is the result of an IDEA THAT I INITIATED and is submitted for consideration under the conditions of the SAVE Committee as set forth on this form. I have read those rules and understand and agree that Lane County shall have the right to make full use of my proposal. My submission of a proposal and/or acceptance of any award shall not form the basis of a claim against the SAVE Committee or Lane County.

Date 12/9/2005

PROPOSAL SUBJECT DISPOSE OF (SELL) EXISTING SURVEY INSTRUMENTS NOT IN USE

- I propose that: (Be specific - describe in detail your suggested improvement.)
IN ORDER TO CREATE SPACE IN SURVEYORS EQUIPMENT ROOM, THE EXISTING UNUSED AND MOSTLY OUTDATE SURVEY INSTRUMENTS SHOULD BE PUT UP FOR SALE.
- Describe the present situation, condition, method, procedure, as thoroughly as possible. Identify what needs improvement. (See Rule #2 of the instructions.)
THE SURVEYORS OFFICE EQUIPMENT ROOM LOCATED IN THE LOWER LEVEL PARKING AREA IS STALLED WITH UNUSED SURVEY INSTRUMENTS. THE INSTRUMENTS TAKE UP VALUABLE STORAGE AND WORK SPACE.
- Describe how the change can be made (what steps or procedures are needed). Describe all procedures necessary to implement your proposal. Identify all known direct and indirect costs. The department budget officer and your supervisor may be good resources. If necessary, attach additional explanations, sketches or other supporting data to this form.
THE INSTRUMENTS CAN BE GATHERED, INVENTORIED, CLEANED UP, PHOTOGRAPHED, AND THEN PUT UP FOR SALE ON EBAY. (I AM RESEARCHING THIS PROCESS.) ANOTHER OPTION WOULD BE TO DONATE THEM TO A SURVEY PROGRAM AT A LOCAL COLLEGE OR UNIVERSITY, JUST FOR GOOD WILL.
- How will your proposed change improve the present situation, or benefit a department or the County? Be specific. Show calculations and basis for calculations if your proposal will save money and/or time. If your proposal will not produce monetary savings, describe precisely the other benefits of your proposal.
THE DISPOSAL WILL CREATE VALUABLE STORAGE AND WORK SPACE, AND GENERATE INCOME FOR THE GENERAL FUND. THE AMOUNT OF INCOME IS UNKNOWN, BUT COULD LIKELY BE \$5000.

Suggestions Are Valuable to Employees



S.A.V.E. PROPOSAL FORM

Name John McCune
 Department MS
 Section Facilities Maint.
 Work Address 125 E 8th Street
 Email Address MCCune17@Juno.com
 Work Phone 682-4401
 Position/Title Maint. Spec. III
 Signature John F. McCune
 PROPOSAL SUBJECT _____

READ CAREFULLY: The evaluator(s) of your proposal may better understand your proposal by discussing it with you; they must know who you are in order to contact you.

The following suggestion is the result of an IDEA THAT I INITIATED and is submitted for consideration under the conditions of the SAVE Committee as set forth on this form. I have read those rules and understand and agree that Lane County shall have the right to make full use of my proposal. My submission of a proposal and/or acceptance of any award shall not form the basis of a claim against the SAVE Committee or Lane County.

Date 11/29/05

- I propose that: (Be specific - describe in detail your suggested improvement.)
We should change out all T-12 Fluorescent lamp to T-8 Lamps. This gives us a large energy savings. We also need to apply for rebates from our utility company. I have been changing out Ballast as they go out but no one has filed paper work for rebate
- Describe the present situation, condition, method, procedure, as thoroughly as possible. Identify what needs improvement. (See Rule #2 of the instructions.)
Because no one filed we lost all possibility for 2004 rebates. 2004 is an unknown amount. I collected receipts for 2005. The rebate amount is \$6130.00.
- Describe how the change can be made (what steps or procedures are needed). Describe all procedures necessary to implement your proposal. Identify all known direct and indirect costs. The department budget officer and your supervisor may be good resources. If necessary, attach additional explanations, sketches or other supporting data to this form.
I took these figures to Dan Banducci with the forms. I told him we need to file right away because the rebates expires 12/31/05. He agreed and asked me to do so. I also recommend we put energy rebates in our pop up work ticket system so they don't get forgotten about.
- How will your proposed change improve the present situation, or benefit a department or the County? Be specific. Show calculations and basis for calculations if your proposal will save money and/or time. If your proposal will not produce monetary savings, describe precisely the other benefits of your proposal.
See attached for calculations. The First savings will be a \$6130.00 rebate from EWEB that would have been lost again. The second savings is \$1319.00 a year in energy cost every year. As more ballast are changed out the savings increases

Suggestions Are Valuable to Employees



**Commercial Energy Smart Services
2005 Lighting Rebate Coupon For Existing Buildings
Customer Installed**



Both sides of this form shall be completed and submitted along with an itemized invoice before a rebate can be sent. Please send to Energy Management Services, P.O. Box 10148, Eugene, OR 97440.

This application and itemized invoice must be received by Eugene Water & Electric Board by December 31, 2005

Customer Information

<i>Facilities Maint. Lane County</i>		
Facility Name as It Appears on Your Utility Bill	Facility Address Where Equipment Was Installed	
	<i>125 E 8th Street Eugene OR 97401</i>	
Building Use (Specify: office, retail, restaurant, etc.)	Heated/Cooled Sq. Footage	Gross Sq. Footage
<i>Court House Lane County</i>		
Name of Contact Person	Title of Contact Person	
<i>Dan Banducci/John McCune</i>	<i>Fac. Maint. Manager / Electrician</i>	
Phone	Fax	E-Mail Address
<i>682-4333</i>	<i>682-4278</i>	
Mailing Address <i>125 E 8th Street</i>	City, State, Zip <i>Eugene OR. 97401</i>	

Make Check Payable To:

Form W-9 Information	Taxpayer ID Number:	<table border="1"><tr><td>9</td><td>3</td><td>6</td><td>0</td><td>0</td><td>2</td><td>3</td><td>0</td><td>3</td></tr></table>	9	3	6	0	0	2	3	0	3	<input checked="" type="checkbox"/> Employer Identification Number <input type="checkbox"/> Social Security Number
9	3	6	0	0	2	3	0	3				
<i>Lane County Facilities Maint.</i>												
Company Name	Check appropriate box:											
	<input type="checkbox"/> Individual/Sole Proprietor	<input type="checkbox"/> Corporation	<input type="checkbox"/> Limited Partnership	<input type="checkbox"/> LLC								
	<input checked="" type="checkbox"/> Government	<input type="checkbox"/> Non-Profit Corporation	<input type="checkbox"/> General Partnership	<input type="checkbox"/> Other								
Attention <i>Dan Banducci</i>	Mailing Address <i>125 E 8th Street</i>	<input type="checkbox"/> Check if same as above.										
City <i>Eugene</i>	State <i>OR.</i>	Zip <i>97401</i>										

Customer Certification: As a qualified Eugene Water & Electric Board (EWEB) customer, I certify that I have purchased and installed the indicated energy-saving products for use in my business facility. I understand that the issuance of this rebate by EWEB is based solely on the value of the projected energy savings and in no way implies any ownership by EWEB of the products, equipment or makes any implied warranty of the products or their installation. I understand that I am responsible for any necessary permits that may apply to the installation of these products and the proper disposal of any and all removed materials and equipment.

I certify the attached documents to this rebate application are authentic proof of purchase by me or my authorized business representatives for the items applied for on this application. I also certify that the information on this application and the attached documentation is true and accurate. I understand that in no cases can the rebate issued exceed cost of the products. I understand that pre-approval is required for rebate applications that are greater than \$1,000 per site, per year.

Upon reasonable notification, I agree to allow EWEB to verify both the sales transactions and the product installation at my facility. I understand that incentives are taxable and may be reported to the IRS. Note: EWEB advises any questions regarding the taxability of this rebate should be discussed with your tax consultant.

Rebate applications must be submitted to EWEB no later than December 31, 2005. Rebate may be credited on your EWEB bill.

<i>Dan Banducci/John McCune</i>	<i>Dan Banducci</i>	<i>11/29/05</i>
Business Owner or Owner Representative (Print)	Signature	Date

PLEASE MAKE A COPY OF THIS DOCUMENT FOR YOUR RECORDS

EWB Code	Existing Equipment	Retrofit or Replace Existing Fixture with:	# of Units (A)	Rebate per Unit (B)	Rebate Amount (A x B)	Typical Annual Unit Savings
216S1	60 to 100 Watt Incandescent	Screw-in Compact Fluorescent (One-time payment per Unit location)		\$3		\$5
216S2		Hardwired Compact Fluorescent 55 Watt maximum Surface Mount or Recessed Downlight		\$30		\$9
218T1	4' F32T8	Reduced Wattage F28T8 lamp only		\$1		\$1
218T2	4' F40T12 with 2 lamps	T8 lamps and Electronic Ballast		\$10		\$3
218T3	4' F40T12 with 1 lamp	*High Performance T8 System less than 30 Watts	129	\$10	1290	\$1
218T4	4' F40T12 with 2 lamps	High Performance T8 System less than 50 Watts ✓	230	\$20	4600	\$5
218T5	4' F40T12 with 3 lamps ←	High Performance T8 System less than 75 Watts		\$25		\$8
218T6	4' F40T12 with 4 lamps	High Performance T8 System less than 100 Watts	4	\$30	240	\$10
218E1	8' F96T12 with 1 lamp	T8 4' lamps and Electronic Ballast		\$15		\$4
218E2	8' F96T12 with 2 lamps	T8 4' lamps and Electronic Ballast		\$20		\$4
218E3	8' F96T12 with 1 lamp	Super T8 4' Lamp System less than 50 Watts		\$20		\$6
218E4	8' F96T12 with 2 lamps	Super T8 4' Lamp System less than 100 Watts		\$30		\$7
218E5	8' F96T12 with 2 lamps HO	Super T8 4' Lamp System less than 160 Watts		\$50		\$17
218E6	8' F96T12 with 2 lamps VHO	Super T8 4' Lamp System less than 235 Watts		\$100		\$36
218XT1	Incandescent or fluorescent Exit Sign single or double face	Retrofit existing sign with T1 Cold Cathode 5 watts or less (LED retrofit kit not allowed)		\$30		\$11
218XT2		Replace existing sign with new sign LED, Electroluminescent, or T1 Cold Cathode 5 Watts or less		\$35		\$11
217E1	175 to 250 Watt Exterior	New 100 Watt or less HPS or Pulse Start Metal Halide		\$50		\$21
217E2	400 Watt Exterior	New 250 Watt or less HPS or Pulse Start Metal Halide		\$85		\$33
217I1	175 to 250 Watt HID	New 120 Watt or less Super T8, T5, or T5HO Fluorescent		\$50		\$19
217I2	400 Watt Interior HID	New 260 Watt or less Super T8, T5, or T5HO Fluorescent		\$100		\$41
217E3	150 to 300 Watt Exterior	New Compact Fluorescent 70 Watt maximum		\$50		\$16
217E4	150 to 300 Watt Torchiere	New Compact Fluorescent Torchiere 55 W max.		\$20		\$7
Lighting Controls						
219M1	Manual Switch	Occupancy Sensor: Wall switch		\$20		\$7
		Occupancy Sensor: over 300 Watt controlled load		\$45		\$14
219M2	Photocell or Manual Switch	Electronic Astronomical Time Switch: 300 to 1000 Watt controlled exterior load		\$100		\$58
		Electronic Astronomical Time Switch: over 1500 Watt controlled load		\$200		\$127
Residential/Multi-Family Lighting						
	Incandescent	ENERGY STAR® Hardwired Interior Compact Fluorescent		\$15		\$13
		ENERGY STAR® Hardwired Exterior Compact Fluorescent		\$10		\$11
Special Items: Requires EWEB Approval						
			363			
Preapproval Required For Rebate Totals That Exceed \$1,000				Total Rebate: 6130		

Eugene Water & Electric Board
Energy Management Services
500 East 4th Avenue - P.O. Box 10148
Eugene, Oregon 97440
Ph: 541-484-1125 - Fax: 541-334-4614 - www.eweb.org

ATTACH INVOICES OR RECEIPTS

Revised 3/05

* SEE www.CEE1.org FOR HIGH PERFORMANCE T8 DESCRIPTION/REQUIREMENTS